

City University of Hong Kong 18 – 21 June 2018 L'hotel élan Reservation Form

1. Hotel	guests	are	requir	ed	to	em	ail 1	to the	e ho	tel
reservatio	n (depa	rtment		b	У	ϵ	email		at
rsvns.elar	า@Ihotel	lgrou	p.com	to	ma	ake	the	bool	king	to
enjoy the special rate.										

If by fax, hotel guests are required to fax to hotel 852-2389 5516

To: L'hote élan

Address: 38 Chong Yip Street, Kwun Tong, Hong Kong

Contact Person: Mr. Brian Leong

Tel No.: (852) 3968 8368 Fax: (852) 2389 5516

E-mail: brianleong@lhotelgroup.com / Reservation: rsvns.elan@lhotelgroup.com

Во	oking	Deadline:
31	March	2018

□ Non Smoking *

For Official use only

В

HKD

Personal Particulars	<u></u>						
Name as shown on passport (N	Surname			First Name			
					1.		
		2.			2.	_	
Mobile Number	Office Number	,	Fax N	Number	E-mail		
					Country		
Company Name and Address							
Arrival Date	Arrival Flight No. / Time		Departure Date		Departure Flight No. / Time		
Hotel Accommodation * All special request is subject to hotel room availability.							
Number of Room(s) ☐ Single Room (1 King bed)	Chec	k In Date		Check Out Date	Total Room Nights	Daily Rate	
☐ Twin Room (2 Single beds)						HKD	
☐ Blissful Zone room at HK\$ 930 plus 10% service charge (Inclusive of daily buffet						Grand Total	
breakfast for one person)					☐ Smoking *		

Guarantee

breakfast for two persons)

(All reservation must be guaranteed by credit card to secure room space)

☐ Blissful Zone room at HK\$ 1,030 plus 10% service charge (Inclusive of daily buffet

□ Credit Card □ VISA Name of cardholder:	□MASTER	□JCB (* Union Pay Credit Card is not accepted) Credit Card No.:	
Holder's Signature:		Expiry Date:	

Payment

- $\hfill \square$ by cash or credit card or union pay upon departure
- □ by Telegraphic Transfer (Bank details will be provided once booking is confirmed)
- □ by third party payment of credit card (Please fill in the provided authorization form with the copy of credit card copy)

Remarks

- Hotel rates are valid for 18 21 June 2018 on above room categories. Rooms are offered on a first-come-first-served basis. If hotel room blocked is full, hotel will advise the availability of other room type/ rates.
- All reservations must be guaranteed by credit card to secure the room space, otherwise, the application will automatically be cancelled and room (s) space will be released.
- Please fax back the completed form to hotel. Fax no.: (852) 2389 5516 or by E-mail: brianleong@lhotelgroup.com / rsvns.elan@lhotelgroup.com
- Please note the following hotel cancellation policy:

Once guaranteed, cancellation made on or before **14 April 2018** will subject to one night room charge as cancellation fee. Cancellation made on or after **15 April 2018** or no show on the arrival date. Whole period room charge will be levied as cancellation fee.

